

CLARIFICATION QUESTIONS

RFT: ClimSA_2024_001
File: AP_3/35
Date: 2 February, 2024
To: Interested Tenderers/experts/firms
From: Patricia Mallam, Knowledge Brokerage Office, ClimSA Project

Subject: Request for tenders (RFT): Development of New Website for Pacific Regional Climate Centre (RCC) - Network

Q 1: To what does the requirement 'non-functional' (3.1.2) refer to? To what level of WCAG does the website need to conform? (3.1.2)

Response:

Minimum WCAG 2.1

Q 2: There does not seem to be any provision of time in the schedule for development of the website between 'Design' and 'Testing' phases. How should this be accounted for?

Response:

Timeline is clear. Testing is to be completed "2 weeks following the approval of tasks 2 and 3". Task 2 in this case is website development (includes design). Contractor can suggest a similar but realistic timeline.

Q 3: There does not seem to be any provision in the requirements for data migration from the old website to the new website. Is this a requirement or will content be handled manually by the client?

Response:

The current RCC website is available here <https://www.pacificmet.net/rcc>.

This will form the basis of your site architecture in addition to the suggested structure in 3.1.1.

Task 1 will determine how much of that content will need to be migrated across. They are mostly texts and basic pages, so it is a straightforward process.

Q 4: There does not seem to be any provision of time in the schedule for either migration of data or content upload and creation between testing and launch. How should this be accounted for?

Response:

Timeline is clear. Testing is to be completed "2 weeks following the approval of tasks 2 and 3". Task 2 in this case is website development (includes design). Contractor can suggest a similar but realistic timeline.

Q 5: What is driving the decision to redesign the website?

Response:

It is a WMO (World Meteorological Organisation) requirement for the RCC to have a website with specific functions which are currently unavailable on the current platform that is being used temporarily.

Q 6: Why does the website need to be built inside 10 weeks? How would the organisation feel about a timescale of three to six months if a better end product were achieved?

Response:

That can be accepted, however, there needs to be a test site ready by April. The official first launch of the website needs to be done by August 2024, as it is a mandated requirement by the PMC (Pacific Meteorological Council).

Q 7: In what format will the data listed 'Must include all the following data accurately' be? Are any API integrations or analysis or presentation tools or functionality required? What is the nature of those? How will this be accomplished?

Response:

The word 'data' in the statement is confusing. 'Information' is probably better. This might include web-links, images in a range of formats including jpg and gif, documents etc. The upload of raw data and need for visualisation tools is unlikely. This will probably take place on the member website with a link provided to the RCC Network site.

Q 8: Can you give an indication of budget expectations or budget cap or constraints? What does the organisation currently spend? What is affordable to the organisation for maintenance and ongoing development in the future? With no guidance on budget or expectations, you may receive responses that are unaffordable to the organisation and you may receive low quality, low cost responses - so some guidance will be helpful to tailor the proposal.

Response:

The budget range is USD\$20,000.00 to USD\$30,000.00

Q 9: Given that consultation(s) to finalize details of the specified AWS website host and new domain will occur during the project's early phase, should the financial proposal still include estimated costs for these?

Response:

Yes, please include estimated costs.

Q 10: Subsequently, is the supplier directly responsible for the subscription/registration and renewal costs of these? I acknowledge that typically the Buyer covers these costs but would like to seek clarification.

Response:

No, the supplier will not be responsible for subscription/registration and renewal for any of these costs.

Q 11: Please clarify the bullet item "Non-functional" in clause 3.1.2 of the Request for Tenders document. If it refers to website non-functional requirements, kindly provide the non-functional requirements included.

Response:

Minimum WCAG 2.1

Q 12: To facilitate relevant Google requirements, will the Buyer provide an associated account or is it created by the Supplier?

Response:

SPREP IT has Google webmaster and analytics accounts. The contractor can set up all the required Drupal and associated modules. SPREP IT will provide the accounts.

Q 13: What is driving the 10-week deadline? Based on our experience of working in similar sectors, 10 weeks is likely to be unrealistic given the requirements. What flexibility is there on this?

Response:

There is up to 4 weeks of flexibility with this project, however, there needs to be a test site ready by April. The official first launch of the website needs to be done by August 2024, as it is a mandated requirement by the PMC (Pacific Meteorological Council).

Q 14: With regards to the various data sets to be displayed on the website, such as Operational Activities for Long Range Forecasting and Operational Activities for Climate Monitoring, how are these intended to be displayed? Is this dynamic data to be pulled into the site or static graphs/imagery/reporting?

Response:

As above, the most likely situation will be presenting forecasts e.g. <http://access-s.clide.cloud/files/regional/pacific/seasonal/forecast/rain.forecast.terciles.pacific.season1.png> as a thumbnail with links to the Bureau ACCESS-S website or a caption that links to the Bureau website.

Another example would be presenting raw ACCESS-S data. A link to <http://access-s.clide.cloud/files/global/> is all that is required. Not storing model data on SPREP or cloud servers.

Q 15: What research has been done to support the development of the website? (e.g., workshops, user research etc.)

Response:

It is a WMO (World Meteorological Organisation) requirement for the RCC to have a website.