



**SPREP**  
Secretariat of the Pacific Regional  
Environment Programme



10th Pacific Islands Conference

**NATURE CONSERVATION  
AND PROTECTED AREAS**

*Nature Conservation Action for a Resilient Pacific*

Noumea, New Caledonia

**19-24 April 2020**

## ANSWERS TO CLARIFICATION QUESTIONS

File: AP\_3/29  
Date: 12 February 2020  
To: Interested suppliers  
Contact: Maraea S. Pogi [maraeap@sprep.org](mailto:maraeap@sprep.org)  
Subject: Request for tenders: **Sustainable Tourism Development Policy Framework & Goals Review: Cook Islands**

Q1. The ToR first task of collating and reviewing **all** relevant national legislation, policies, strategies, plans and agreements at a local, national and international level that relate to the project, could be as large as a PhD literature review. Can you provide some sense of containment to this, to contain the fees within an affordable degree. For example, can we contain to islands, or at least comparable coastal habitats?

Response:

Review documents that are only related to the Sustainable Tourism Development Policy Framework & Goals. Through the review of documents related to policy framework and goals, we may be able to provide suggestions for addition or deletion in the final product, when we have done background checks.

Q2. To assist estimate time for to travel to national consultation, could you please advise where would you like the consultant to travel to within country, and specifically:

- a. Which of the 15 islands are to be visited for consultation
- b. Are multiple locations on Rarotonga to be visited, or just the Avarua District?
- c. Whether the two rounds of consultation should cover the same places, or whether one round is more extensive than the other? The Tor suggests first round as national stakeholder consultations (plural) and second round as a national stakeholder workshop

Response:

- a. Consultations is foreseen to be in Rarotonga (where most of the stakeholders are located), unless justified on the need to visit other islands
- b. Multiple locations around Rarotonga where stakeholders are located
- c. The first national consultation is a 1-day workshop (this will be held after the consultant has individually met with stakeholders), where all stakeholders attend and agree on an initial skeleton draft of the Cook Islands Sustainable Tourism Development Policy Framework and Goals. The second National consultation, again a 1-day workshop, is where the stakeholders agree on the reviewed product before submitting individually to all stakeholders including SPREP for final comments



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Q3. Does the project require any translation from English to from Rarotongan (Te reo / pukarea), and is this to apply to:

- a. Consultation
- b. The Draft and final Policy

Response:

Translation of the final policy into the Rarotongan language is a good idea, but not included in this consultancy

Q4. What period of review would you like provided for task 7. Draft Policy?

Response:

This work is expected to be completed by the 30 June 2020. Consultants can take a month or two depending on the quality of work produced

Q5. Is there an indicative budget range that you would like the fees to be positioned within?

Response:

The consultancy fee for this work is approximately EUR20,000. This does not include consultants travel and the 2 national stakeholder workshops, however indicative cost for travels and workshops need to be included in the workplan/financial proposal submitted.

Q6. Could you tell me the approximate budget of the project?

Response: Refer Q.5