



SPREP

Secretariat of the Pacific Regional
Environment Programme

ANSWERS TO CLARIFICATION QUESTIONS

RFT: PWP-198-CON
File: AP_6/5/8/2
Date: 24 August 2022
To: Interested Consultants
Contact: pwd.procurement@sprep.org

Subject:

PWP-198-CON, Data Analyst to develop a regional waste management data monitoring and reporting framework, and regional waste system analysis

1. What software will the data (including the MIA and NIP inventories) be provided in?

Microsoft Excel

2. Does SPREP have a preference on software for data collation tool to be designed and provided as part of the project outputs?

We are not seeking a collection tool, but a data framework. We are seeking confirmation of core KPIs and data collection information. We are not investing in software purchase or development.

3. We understand that you only require one regional country report which considers 15 country reports and collates them, and we are not producing a regional report and 15 national reports – please clarify.

Correct, National reports already exist, seeking a regional report that analysis these national results and provides some regional context. This report may identify sub-regions of particular interest based on trends etc.

4. Are you able to provide samples of the waste audit datasets that will form key inputs into the Regional Data Strategy and Waste Monitoring Framework?

All waste audit datasets are available from the SPREP Inform portal www.pacific-data.sprep.org waste audit reports are available from www.pacwasteplus.org

5. Has SPREP already compiled the data and reports necessary to inform the project or is it the expectation that the successful consultant will work with each country/representative to obtain and upload this information?

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Information currently exists, any questions or clarifications required of countries can be facilitated by SPREP with Countries and provided to the consultant

6. The RFT states that the preferred supplier will “develop a regional report on waste management behaviours throughout the Pacific.” What datasets currently exist to deliver this report and was this information collected as part of the existing waste audits or is this new data collection activity?

The country waste audits, and regional assessment report recently completed by PRIF are the inputs to this work.

7. The RFT states “The PacWastePlus participating countries all have different national reporting needs driven by national legislation, contractual requirements, development partner requests, and MEA commitments.” Is this information already in a collated format or is desk-top research and collation required?

No, the intent of this work is to generally recognise the important KPIs that will assist with decision making and build the framework around these.

There is no expectation that full assessment of national legislation occurs. Previous assessments have been conducted and are available on the www.pacwasteplus.org website.

8. The RFT identifies the project timeline as no later than 16 weeks. Is there any possibility for this timeline to be extended due to data complexity, engagement processes or other project needs?

Tenderers can provide their desired delivery timeframe in their response, and this will be considered as part of the tender assessment.

9. Is there an approximate fee value SPREP has available for this work?

We are seeking bids that do not exceed US\$40,000. If bids do exceed this amount, we need a deep understanding of what value add is being provided, and why this investment is deemed necessary.