

ANSWERS TO CLARIFICATION QUESTIONS

RFT: 2021/PWP-113-CON
File: AP_6/5/8/4
Date: 5 August 2021
To: Interested consultants
Contact: wpw.procurement@sprep.org
Subject: Request for tenders: **Gender Equality, Disability and Social Inclusion (GEDSI) considerations in the development of Sustainable Financing for Waste Management in the Pacific and Timor-Leste**

1. Regarding the task to “undertake a desktop review of existing sustainable financing systems, and government to community structures in the Pacific and Timor-Leste” will SPREP facilitate access to primary financial, policy, and technical data from the Pacific countries that PacWastePlus will work with?

Response: Information on legislative frameworks is provided in the Assessment reports available from the project website, these reports will provide all required primary information relevant for this activity. If needed, the consultants will be introduced to country focal points to confirm other information sources.

The task is seeking information on GEDSI issues not assessment of sustainable financing models.

2. Section 3.3 states: “Submissions must include an annotated budget listing for each task. Can SPREP specify which tasks? Or does this refer to Phases (Inception, Research and Completion)?

Response: The consultant in their methodology should be detailing the major activities in each phase. We are seeking confidence and detail on these activities, the time taken, and costs to deliver each task.

3. Can SPREP clarify what the payment terms are for this contract?

Response: Payment will be made upon SPREP’s acceptance of milestones as agreed to in the Service Agreement. SPREP will make payment within 28 days after acceptance of milestone and receiving a correctly rendered invoice.

4. Can SPREP confirm the type of contract to be signed between SPREP and the winning bidder?

Response: A Service Agreement will be signed between parties for this engagement, template of Agreement is attached.

5. Can SPREP clarify what time of day (and time zone) the proposal submission is on August 13th?

Response: Submissions must be made by 11:59pm of August 13th, 2021, local Samoa time.

6. Our proposal consists of 3 consultants, do I need to submit 3 references also for the other 2 consultants or just for myself as lead consultant?

Response: If the substantive work is being undertaken by a consortium of consultants from different companies, then we would like to see references for each consultant/company attached to the tender.

7. According to my calculations, to carry extensive research, the final report could be submitted by 10weeks after signing as specified. However, this does not allow for a time delay to get feedback from SPREP and incorporate any changes. Would this then be beyond the 10week deadline?

Response: If a tender proposal is seeking to extend the period of works, this should be articulated clearly in the proposal.

8. Can firms react to this consulting opportunity?

Response: We welcome proposals from all interested parties, including firms.

9. Can SPREP clarify the “source samples” under 3.3 Budget?

Response: The reference to “source samples” under 3.3 Budget of the Terms of Reference is a typing error and should be disregarded as it not applicable for this activity.