

# REQUEST FOR TENDERS

RFT: 2025 GEFIS-021  
File: AP\_6/5/9  
Date: 3 February, 2026  
To: Interested suppliers  
From: GEF ISLANDS Pacific Project

**Subject: Request for Tenders (RFT): Undertake an environmental assessment for remediation of HAZARDOUS MATERIALS (used oil) at a current used oil dump site in the State of Pohnpei, and two additional oil dumping locations in the State of Kosrae, FSM**

## 1. Background

- 1.1. The Secretariat of the Pacific Regional Environment Programme (SPREP) is an intergovernmental organisation charged with promoting cooperation among Pacific islands countries and territories to protect and improve their environment and ensure sustainable development.
- 1.2. SPREP approaches the environmental challenges faced by the Pacific guided by four simple Values. These values guide all aspects of our work:
  - We value the Environment
  - We value our People
  - We value high quality and targeted Service Delivery
  - We value Integrity
- 1.3. For more information, see: [www.sprep.org](http://www.sprep.org).

## 2. Specifications: statement of requirement

- 2.1. SPREP wishes to call for tenders from qualified and experienced company to Undertake an environmental assessment for remediation of HAZARDOUS MATERIALS (used oil) at a current used oil dump site in the State of Pohnpei, and two additional oil dumping locations in the State of Kosrae, FSM.
- 2.2. The Terms of Reference of the consultancy are set out in Annex A.
- 2.3. The successful supplier must supply the services to the extent applicable, in compliance with SPREP's Values and Code of Conduct: <https://library.sprep.org/sites/default/files/sprep-organisational-values-code-of-conduct.pdf>. Including SPREP's policy on Child Protection, Environmental Social Safeguards, Fraud Prevention & Whistleblower Protection and Gender and Social Inclusion.
- 2.4. SPREP Standard Contract Terms and Conditions are non-negotiable

## 3. Conditions: information for applicants

- 3.1. To be considered for this tender, interested suppliers must meet the following conditions:

- i. **Submit a detailed Curriculum Vitae:** The CV should detail the qualifications and previous relevant experience for each proposed personnel, particularly in the development of waste management strategies and capacity building for such work.
- ii. **Provide three relevant referees:** Include contact information and details of the most recent similar work completed by the consultant, relevant to this tender.
- iii. **Complete the tender application form provided** (Please note you are required to complete in full all areas requested in the Form, particularly the Statements to demonstrate you meet the selection criteria – DO NOT refer us to your CV. Failure to do this will mean your application will **not** be considered).
- iv. **Provide examples of past related work outputs:** Submit examples of previous work related to hazardous waste management strategy development and capacity development.
- v. **Submit Technical and Financial proposals:** These may be attached separately to the tender application. The technical proposal should outline the methodology, work plan, and risk mitigation strategies, while the financial proposal should provide a detailed cost breakdown.

3.2 Tenderers must declare any areas that may constitute conflict of interest related to this tender and sign the **conflict of interest form** provided.

3.3 **Tenderer is deemed ineligible due to association with exclusion criteria, including** bankruptcy, insolvency or winding up procedures, breach of obligations relating to the payment of taxes or social security contributions, fraudulent or negligent practice, violation of intellectual property rights, under a judgment by the court, grave professional misconduct including misrepresentation, corruption, participation in a criminal organisation, money laundering or terrorist financing, child labour and other trafficking in human beings, deficiency in capability in complying main obligations, creating a shell company, and being a shell company.

3.4 Tenderer must sign a declaration of **honour form** together with their application, certifying that they do not fall **into** any of the exclusion situations cited in 3.3 above and where applicable, that they have taken adequate measures to remedy the situation.

#### 4. Submission guidelines

4.1. Tender documentation should demonstrate that the interested supplier satisfies the conditions stated above and in the Terms of Reference and is capable of meeting the specifications and timeframes. Documentation must also include supporting examples to address the evaluation criteria.

4.2. Tender documentation should be submitted in English and outline the interested supplier's complete proposal:

- a) **SPREP Tender Application form and conflict of interest form.** (Please note you are required to complete in full all areas requested in the Form, particularly the Statements to demonstrate you meet the selection criteria – DO NOT refer us to your CV. Failure to do this will mean your application will **not** be considered).  
*Provide examples of past related work outputs*  
*For the Technical and Financial proposals you may attach these separately.*
- b) **Honour form**
- c) **Curriculum Vitae** of the proposed personnel to demonstrate that they have the requisite skills and experience to carry out this contract successfully.
- d) **Technical Proposal** which contains the details to achieve the tasks outlined in the Terms of Reference.

- e) **Financial Proposal** – provide a detailed outline of the costs involved in successfully delivering this project submitted in United States Dollars (USD) and inclusive of all associated taxes.
- f) Where relevant provide:
  - i. Business registration/license (For Entities/ Individual consultant's as per relevant national legislations)
  - ii. Tax Identification Number (TIN) Letter (If applicable for Individual consultant's as per relevant national legislations)

4.3. Provide three referees relevant to this tender submission, including the most recent work completed.

4.4. Tenderers/bidders shall bear all costs associated with preparing and submitting a proposal, including cost relating to contract award; SPREP will, in no case, be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

4.5. The tenderer/bidder might be requested to provide additional information relating to their submitted proposal, if the Tender Evaluation Committee requests further information for the purposes of tender evaluation. SPREP may shortlist one or more Tenderers and seek further information from them.

4.6. The submitted tender proposal must be for the entirety of the Terms of Reference and not divided into portions which a potential tenderer/bidder can provide services for.

4.7 The Proposal must remain valid for 90 days from date of submission.

4.8 Tenderers must insist on an acknowledgement of receipt of tender.

## 5. Tender Clarification

5.1. a. Any clarification questions from applicants must be submitted by email to [procurement@sprep.org](mailto:procurement@sprep.org) before 28 January 2026. A summary of all questions received complete with an associated response posted on the SPREP website [www.sprep.org/tender](http://www.sprep.org/tender) by 30 January 2026.

b. The only point of contact for all matters relating to the RFT and the RFT process is the SPREP Procurement Officer.

c. SPREP will determine what, if any, response should be given to a Tenderer question. SPREP will circulate Tenderer questions and SPREP's response to those questions to all other Tenderers using the SPREP Tenders page (<https://www.sprep.org/tenders>) without disclosing the source of the questions or revealing any confidential information of a Tenderer.

d. Tenderers should identify in their question what, if any, information in the question the Tenderer considers is confidential.

e. If a Tenderer believes they have found a discrepancy, error, ambiguity, inconsistency or omission in this RFT or any other information given or made available by SPREP, the Tenderer should promptly notify the Procurement Officer setting out the error in sufficient detail so that SPREP may take the corrective action, if any, it considers appropriate.

## 6. Evaluation criteria

- 6.1. SPREP will select a preferred supplier on the basis of SPREP's evaluation of the extent to which the documentation demonstrates that the tenderer offers the best value for money, and that the tender satisfies the following criteria:
- 6.2. A proposal will be rejected if it fails to achieve 70% or more in the technical criteria and its accompanying financial proposal shall not be evaluated.

### I. Technical Score – 80%

Criteria	Detail	Weighting
<b>Methodology and approach</b>	<p><i>Workplan</i></p> <p>i. Clear workplan with detailed timeline and milestones; understanding of FSM logistical constraints, environmental regulations, cultural considerations, and foreseeable project risks; proposed approach for Phase I-III assessments, remediation planning, and cost estimation.</p>	35%
<b>Experience &amp; Expertise</b>	<p><i>Professional and Technical Experience:</i></p> <p>ii. At least 10 years' demonstrated experience in Phase I, II, III environmental assessments for used-oil and petroleum-contaminated sites, including remediation and oil-facility management; practical experience in Pacific Island countries and working with Pacific Island Governments.</p>	35%
	<p><i>Project Management and Team Competence</i></p> <p>iii. Project management experience in the Pacific Islands, including atolls; relevant qualifications and skills of environmental engineers, geologists, hydrologists, and remediation specialists.</p>	10%

### II. Financial Score – 20%

The following formula shall be used to calculate the financial score for **ONLY** the proposals which score 70% or more in the technical criteria:

$$\text{Financial Score} = a \times \frac{b}{c}$$

Where:

a = maximum number of points allocated for the Financial Score

b = Lowest bid amount

c = Total bidding amount of the proposal

### 7. Variation or Termination of the Request for Tender

- 7.1 a. SPREP may amend, suspend or terminate the RFT process at any time.

- b. In the event that SPREP amends the RFT or the conditions of tender, it will inform potential Tenderers using the SPREP Tenders page (<https://www.sprep.org/tenders>).
- c. Tenderers are responsible to regularly check the SPREP website Tenders page for any updates and downloading the relevant RFT documentation and addendum for the RFT if it is interested in providing a Tender Response.
- d. If SPREP determines that none of the Tenders submitted represents value for money, that it is otherwise in the public interest or SPREP's interest to do so, SPREP may terminate this RFT process at any time. In such cases SPREP will cancel the tender, issue a cancellation notice and inform unsuccessful bidders accordingly.

## 8. Deadline

- 8.1. The due date for submission of the tender is: **18 February 2026, midnight (Apia, Samoa local time)**.
- 8.2. Late submissions will be returned unopened to the sender.
- 8.3. Please send all tenders clearly marked "**RFT\_2025-GEFIS-021: Undertake an environmental assessment for remediation of HAZARDOUS MATERIALS (used oil) at a current used oil dump site in the State of Pohnpei, and two additional oil dumping locations in the State of Kosrae, FSM**"

Mail: SPREP  
Attention: Procurement Officer  
PO Box 240  
Apia, SAMOA

Email: [tenders@sprep.org](mailto:tenders@sprep.org) (MOST PREFERRED OPTION)

Fax: 685 20231

Person: Submit by hand in the tenders' box at SPREP reception,  
Vailima, Samoa.

Note: Submissions made to the incorrect portal will not be considered by SPREP. If SPREP is made aware of the error in submission prior to the deadline, the applicant will be advised to resubmit their application to the correct portal. However, if SPREP is not made aware of the error in submission until after the deadline, then the application is considered late and will be returned unopened to the sender.

SPREP reserves the right to reject any or all tenders and the lowest or any tender will not necessarily be accepted.

SPREP reserves the right to enter into negotiation with respect to one or more proposals prior to the award of a contract, split an award/awards and to consider localised award/awards between any proposers in any combination, as it may deem appropriate without prior written acceptance of the proposers.

**A binding contract is in effect, once signed by both SPREP and the successful tenderer. Any contractual discussion/work carried out/goods supplied prior to a contract being signed does not constitute a binding contract.**

**For any complaints regarding the Secretariat's tenders please refer to the Complaints section on the SPREP website <http://www.sprep.org/accountability/complaints>**

## Annex A: Terms of Reference

### **Undertake an environmental assessment for remediation of HAZARDOUS MATERIALS (used oil) at a current used oil dump site in the State of Pohnpei, and two additional oil dumping locations in the State of Kosrae, FSM**

#### **1. BACKGROUND**

The Secretariat of the Pacific Regional Environment Programme (SPREP) has received Global Environment Facility (GEF) funds from the United Nations Environment Programme (UNEP) to execute the GEF ISLANDS Pacific Project (ISLANDS). The project is part of GEF 7 cycle of funding aimed at supporting Pacific Island Countries (PICs) in meeting their obligations to various multilateral environmental agreements (MEAs) relating to chemicals and waste management. These MEAs include the Basel, Rotterdam, Stockholm, Minamata and Waigani Conventions.

Globally Small Island Developing States (SIDS) are progressing on import-dependent development pathways. The quantities and variety of products that are being imported (ranging from mercury-containing thermometers to plastic packaging, from second-hand electronic products to motor vehicles, from agricultural chemicals to industrial chemicals) is rapidly increasing. This is leading to the generation of a large variety of different types of hazardous and toxic wastes which SIDS do not have the installed capacity or required treatment facilities to address. There is an urgent need for SIDS to move to integrated waste management. Extensive studies conclude the costs of inaction in SIDS are significant in terms of the economic costs of impacts on health, environment, tourism, and fisheries.

The Global Environment Facility (GEF) has recognised these challenges faced by SIDS and is supporting the Implementing Sustainable Low and Non-Chemical Development in Small Island Developing States (ISLANDS) Programme in the 14 SPREP members, namely: Cook Islands, Federated States of Micronesia, Fiji, Kiribati, Nauru, Niue, Palau, Papua New Guinea, Republic of Marshall Islands, Samoa, Solomon Islands, Tonga, Tuvalu, Vanuatu.

ISLANDS Pacific will focus on establishing effective mechanisms to control the imports of chemical products that lead to the generation of hazardous waste and to clean up the Pacific of legacy chemicals. For unavoidable chemicals that serve as important economic products, ISLANDS Pacific will seek to establish circular and life cycle systems in partnership with the private sector, so a buildup of these chemicals is avoided.

Chemicals and hazardous waste streams targeted by ISLANDS include Persistent Organic Pollutants (POPs) such as DDT and PCBs, mercury, e-waste, used oil, plastics and end-of-life vehicles (ELVs).

The project will seek to achieve its objectives through its four (4) components. Details of the four components are briefly noted below and include:

- i. Preventing the Future Build-Up of Chemicals Entering SIDS.
- ii. Safe Management and Disposal of existing chemicals, products and materials.
- iii. Safe management of products entering SIDS/closing material and product loops for product.
- iv. Knowledge Management and Communications.

#### **2. INTRODUCTION TO THE PROJECT**

This particular project will address Component 3: Safe management of products entering SIDS/closing materials and product loops for products, Output 3.3: Establishment of used oil management systems in SIDS results documented and made available to all Pacific SIDS.

Pohnpei and Kosrae currently face significant environmental and public-health risks due to the improper disposal and long-term accumulation of used oil at multiple sites. In Pohnpei, a known used-oil dumpsite has not been fully assessed for the extent of soil and/or groundwater contamination. In Kosrae, two suspected contaminated areas within the KUA Power Plant compound in Tofol present similar risks.

At each site, the full scale of contamination including the volume of oil released, the area affected, and potential impacts on surrounding communities and ecosystems remains unknown. Without a comprehensive environmental assessment, it is not possible to develop an effective cleanup strategy, estimate associated costs, or ensure that remediation efforts will restore the land for safe future use.

This project aims to close this information gap by conducting a structured environmental site assessment and developing a detailed remediation plan with cost estimates. The ultimate goal is to safeguard public health, protect natural resources, and prepare the sites for possible reuse.

The GEF ISLANDS project is assisting the FSM government to undertake an environmental assessment for remediation of HAZARDOUS MATERIALS (used oil) at a current used oil dump site in the State of Pohnpei, and two additional oil dumping locations in the State of Kosrae, FSM.

The objectives of this work are as follows:

- i. Preliminary Assessment (PA) / Phase I - To gather historical and other available information about the site to determine if a threat exists and if further investigation is needed.
- ii. Site Investigation (SI) / Phase II - To collect physical evidence to confirm the presence of contamination identified in the preliminary assessment and to determine the extent of the problem.
- iii. Remediation Plan / Phase III - Based on the findings of the site assessment develop a plan to remediate oil contamination and bring the land back to use.

### 3. EXPECTED OUTCOME

The activity seeks to engage a contractor to deliver the following services:

#### **Preliminary Assessment (Phase I) – Outcomes**

- Key historical and site information compiled.
- Potential contamination sources and areas of concern identified.
- Phase I report completed with recommendation for Phase II investigation.

#### **Site Investigation (Phase II) – Outcomes**

- Presence and type of contamination confirmed through sampling.
- Extent and severity of contamination mapped.
- Phase II report produced with data and recommendations for cleanup.

#### **Remediation Plan (Phase III) – Outcomes**

- Cleanup goals and criteria established.
- Suitable remediation technologies and methods selected.
- Detailed remediation plan completed, including procedures, monitoring, and site restoration steps.

4. Staff operational training on identification and maintenance of all incineration plant components and operation of the incineration plant in an effective and environmentally sound manner. **SCOPE OF WORK**

The expected delivery of this consultancy will be developed in stages and is described in the following table:

**Table 2: Scope of Work**

Phase	Description	Documentation SPREP will provide	Contractor Output
Inception	<p>Lead an inception meeting with SPREP and national focal points from the countries to discuss the delivery of the project, addressing all issues likely to cause delays (risk management), and ensure a common understanding of the action, and required outputs.</p> <p>The Contractor shall create and submit to SPREP a Work Plan that shall upon execution ensure effective delivery of services under this contract.</p> <p>The Draft Work Plan shall contain at a minimum:</p> <ul style="list-style-type: none"> <li>Proposed time schedule and sequence of events that the Contractor shall use to meet the contract deliverables.</li> <li>General description of the methods which the Contractor proposes to adopt for executing the contract, including meeting construction quality standards</li> <li>Comprehensive risk plan to ensure effective delivery of services.</li> </ul> <p>Any further details and information as SPREP may reasonably require.</p>	<p>Country reports: Pohnpei STATE OF KOSRAE, FEDERATED STATES OF MICRONESIA WASTE NEEDS ASSESSMENT SUMMARY February 18-25, 2023, Angela Sandoval, P.E., Freely Associated States Circuit Rider</p> <p>Pacific Islands Office</p>	<p><b>Inception meeting</b> Minutes of the inception meeting with confirmation of activities, and scope of work to be developed and agreed by meeting participants. The Draft Work Plan will be presented and discussed at this meeting.</p> <p><b>Draft Work Plan</b> Draft Work Plan highlighting how services will be delivered under this contract submitted to SPREP for consideration and comment.</p> <p><b>Final Work Plan</b> Final Work Plan incorporating revisions and addressing all comments by reviewers on the Draft Work Plan</p>

		US Environmental Protection Agency, Region IX
<b>Preliminary Assess- Preliminary Assessment (PA) / Phase I ment (PA)/Phase 1</b>	Nil	<b>Draft Preliminary Assessment (PA)/Phase 1</b>  <b>Final Preliminary Assessment (PA)/Phase 1</b> Final Preliminary Assessment (PA)/Phase 1 incorporating revisions and addressing all comments by reviewers.
<p>Goal: To gather historical and other available information about the site.</p> <ul style="list-style-type: none"> <li>• Reviewing historical documents, regulatory databases, and conducting a visual inspection.</li> <li>• Speak with current/former property owners, employees, and local residents to gather information on contamination.</li> <li>• Prepare a report summarizing findings, identifying potential environmental concerns and determine whether Phase II investigations is required.</li> </ul>		
<b>Site Investigation (SI) / Phase II</b>	<b>Draft Site Investigation (SI) / Phase II</b>  <b>Final Site Investigation (SI) / Phase II</b> incorporating revisions and addressing all comments by reviewers.	
<p>Goal: To collect physical evidence to confirm the presence of contamination identified in the preliminary assessment and to determine the extent of the problem.</p> <ul style="list-style-type: none"> <li>• Collect environmental samples from soil, water, and/or air for laboratory analysis.</li> <li>• Test for petroleum hydrocarbons and related compounds to identify contaminants of concern</li> <li>• To confirm what hazardous substances (oil) are present, whether they are being released, and to map the extent of the contamination (delineation).</li> </ul>		

<ul style="list-style-type: none"> <li>• Determine whether contaminants are migrating toward sensitive receptors (streams, communities, water sources).</li> <li>• Present laboratory results risk implications,</li> </ul>	
<p><b>Remediation Plan / Remediation Plan / Phase III</b></p> <p><b>Phase III</b></p> <p>Goal: Develop a detailed plan to remediate oil contamination and bring the land back to use based on the findings of the site assessment.</p> <p>i. Setting Remediation Goals and Objectives</p> <ul style="list-style-type: none"> <li>• Establish specific cleanup target oil concentrations based on regulatory standards that must be achieved to allow for a planned future land use (e.g., industrial vs. residential).</li> </ul> <p>ii. Selection of Recommended Remediation Technologies</p> <ul style="list-style-type: none"> <li>• In-situ methods: Treatment of contamination in place without excavation (e.g., bioremediation, soil vapor extraction, chemical oxidation).</li> <li>• Ex-situ methods: Removal of contaminated material for treatment elsewhere (e.g., excavation and transport to a landfill, thermal desorption facility, or on-site treatment in a biopile or bioreactor).</li> <li>• Technology Analysis: Evaluation of each chosen method's effectiveness, cost, environmental impact, and feasibility.</li> </ul> <p>iii. Implementation Plan and Procedures</p> <ul style="list-style-type: none"> <li>• Site Preparation: Includes construction of access routes, temporary facilities, and waste collection sites.</li> <li>• Health and Safety Plan: Measures to protect cleanup crews and the community from exposure to</li> </ul>	<p><b>Draft Remediation Plan / Phase III</b></p> <p><b>Remediation Plan / Phase III</b></p> <p>incorporating revisions and addressing all comments by reviewers</p>

toxic chemicals and physical hazards, including required personal protective equipment (PPE).

- Cleanup Operations: Detailed steps for the proposed remediation process, including equipment use (e.g., booms, skimmers, excavators), material handling, and containment methods.
- Waste Management and Disposal Strategy: Procedures for segregating, handling, transporting, storing, treating, and finally disposing of oily waste and contaminated materials in compliance with regulations.

iv. Monitoring, Reporting, and Evaluation

- Sampling and Testing Schedule: Plan for collecting samples (soil, water) before, during, and after remediation to monitor progress and confirm cleanup goals are met.
- Performance Metrics: Criteria to determine if the chosen methods are effective.
- Documentation and Reporting: Requirements for documenting all activities and submitting reports to regulatory agencies.

v. Final Site Restoration

- Reshaping and Revegetation: Restoration of the area to its original topography and re-vegetation with native species to ensure long-term stability and ecosystem recovery.

<b>Cost Estimate for implementation of Remediation Plan / Phase III</b>	<p>Goal: Provide a detailed financial breakdown of the entire project lifecycle and enabling informed decision-making.</p> <p>The actual costs vary widely based on the scale, location, oil type, and chosen technology.</p> <p>Key Components of a Cost Estimate and Analysis</p>	Cost Estimate Report
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- i. Site Assessment and Investigation Costs:
  - Labour: Fees for engineers, geologists, and consultants to conduct initial site investigations, risk assessments, and feasibility studies.
  - Sampling and Laboratory Analysis: Costs for collecting and analysing soil to determine the nature and extent of contamination.
  - Modeling and Analysis Software: Expenses related to specialized tools used to plan the most effective cleanup strategy.
- ii. Capital Costs (CapEx):
  - Equipment Purchase/Rental: Costs for major equipment like excavators, pumps, and temporary treatment facilities.
  - Site Preparation and Infrastructure: Expenses for constructing access roads, temporary storage areas for waste, and utility hookups (e.g., power, water).
  - Permitting: Fees associated with obtaining necessary permits for remediation activities, waste disposal, and potential use of chemicals like bioremediation agents.
- iii. Operation and Maintenance (O&M) Costs:
  - Labour: Salaries and benefits for the cleanup workforce and specialized technicians.
  - Materials and Consumables: Ongoing costs for items like sorbents, personal protective equipment (PPE), chemical agents (e.g., fertilizers for bioremediation), and energy for operating equipment.
  - Equipment Maintenance and Repair: Ongoing expenses to ensure machinery remains operational throughout the project.

- Waste Transport and Disposal: A major expense category that includes the logistics, transport, treatment, and final disposal of large volumes of oily waste and contaminated materials at approved facilities.

iv. Closure Costs:

- Reporting: Expenses for documenting all activities and preparing final reports for regulatory agencies.
- Site Restoration: Costs associated with dismantling temporary facilities, backfilling, reshaping the land, and revegetation.

v. Contingency and Indirect Costs:

- Contingency Fund: A percentage of the total budget set aside to handle unforeseen circumstances, such as discovering more extensive contamination or equipment failure.
- Legal and Administrative Fees: Costs for legal services, insurance, and administrative overhead.

### **Service Provider Responsibilities**

The service provider will be responsible for scheduling meetings with relevant stakeholders, taking minutes of meetings and ensuring meeting minutes are distributed for comment prior to finalisation.

## 5. INSTITUTIONAL ARRANGEMENTS

The successful consultant will work directly with SPREP and FSM's Department of Environment, Climate Change & Emergency Management (DECEM) who will assist with various components such as coordinating and hosting required consultation sessions, and other meetings.

## 6. PROPOSED SCHEDULE OF WORK

All activities outlined under this contract are required to be completed no later than 30 January 2027, with a desire for activities to be completed before this timeline. The contractor is expected to ensure timely delivery, installation, and commissioning of the equipment, adhering to the agreed schedule and milestones. Discussions on the final timeline will be discussed with successful supplier.

Expected project activity is detailed below, it is expected that tenderers will detail how and when each of these steps will be delivered.

Activity/Deliverable	Timeline
Inception meeting	No later than 2 weeks after contract execution
Draft Work Plan	
Final Work Plan	No later than 3 weeks after contract execution
Draft Preliminary Assessment (PA)/Phase 1	No later than 10 weeks after contract execution
Final Assessment (PA)/Phase 1	No later than 3 weeks after final comment on draft
Draft Site Investigation (SI) / Phase II	No later than 10 weeks after contract execution
Final Site Investigation (SI) / Phase II	No later than 3 weeks after final comment on draft
Draft Remediation Plan / Phase III	No later than 8 weeks after approval of PA/SI documents
Final Remediation Plan / Phase III	No later than 3 weeks after final comment on draft Remediation Plan
Cost Estimate Report	No later than 3 weeks after final comment on draft Remediation Plan

## 7. BUDGET

Submissions are required to itemise all financial elements of their proposal in USD, and must include an annotated budget listing for each task.

SPREP reserves the right to withdraw this tender at any time, reserves the right to accept or reject any or all bids and to waive any formal defects or irregularities in the bids, when deemed to be in the interest of SPREP.

## 8. Other Information

The successful consultant will be provided with any relevant project documentation.

The successful consultant must supply the services to the extent applicable, in compliance with SPREP's Values and Code of Conduct [https://www.sprep.org/attachments/Publications/Corporate\\_Documents/sprep-organisational-values-code-of-conduct.pdf](https://www.sprep.org/attachments/Publications/Corporate_Documents/sprep-organisational-values-code-of-conduct.pdf) Including SPREP's policy on Child Protection, Environmental Social Safeguards, Fraud prevention & Whistleblower Protection and Gender and Social Inclusion.

### Annex B: Pohnpei Used Oil Dump



### Annex C: Kosrae Power Plant Tofol Site A (Oil) and Site B (Transformers)

