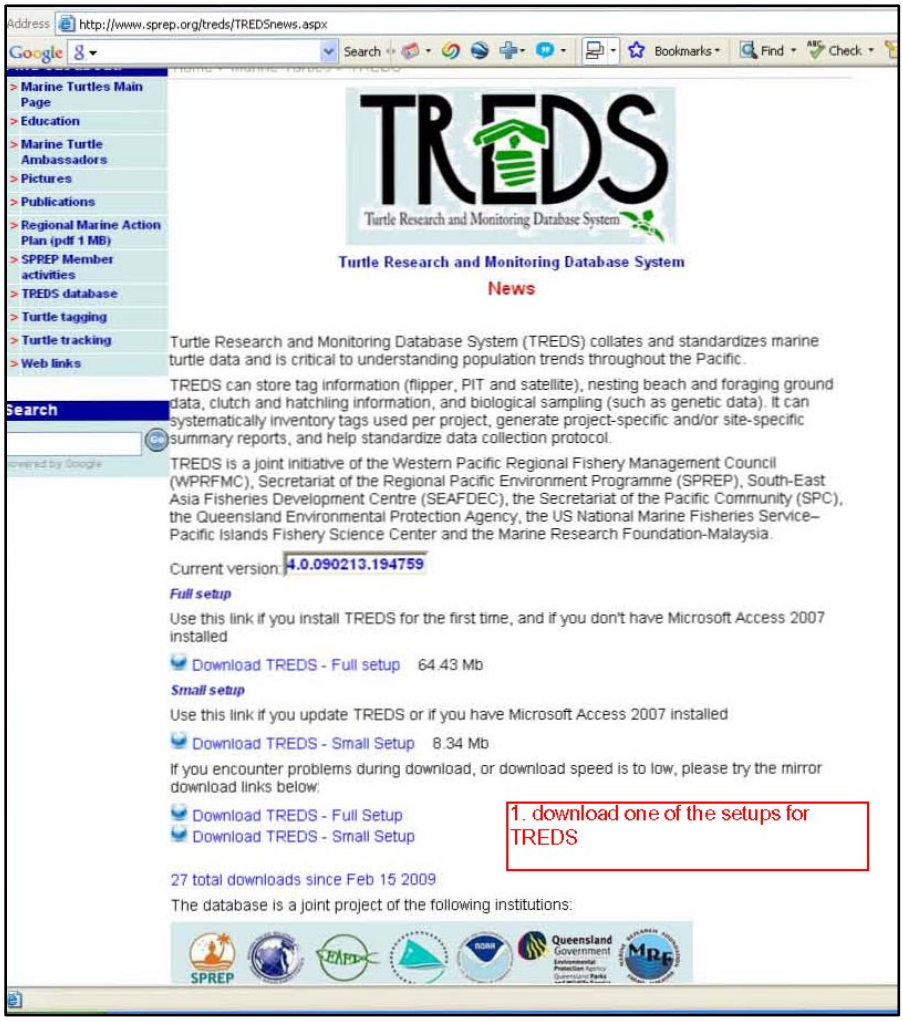
Instructions for initial download and installation of TREDS

1. Download one of the TREDS setup files from http://www.sprep.org/treds/TREDSnews.aspx



2. After downloading the TREDS setup file, click on 'Run'

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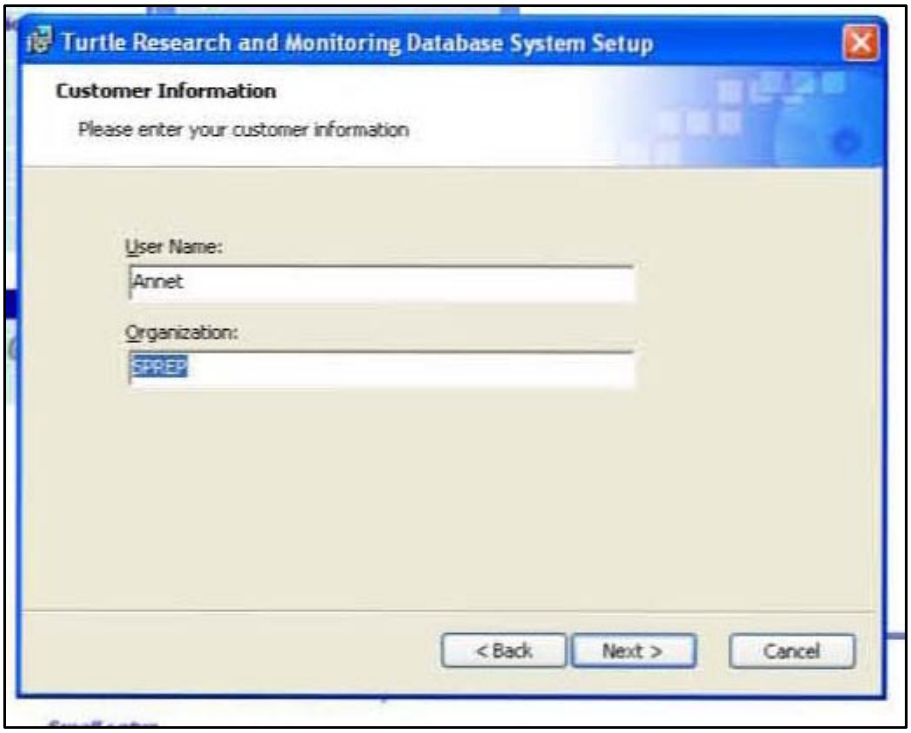
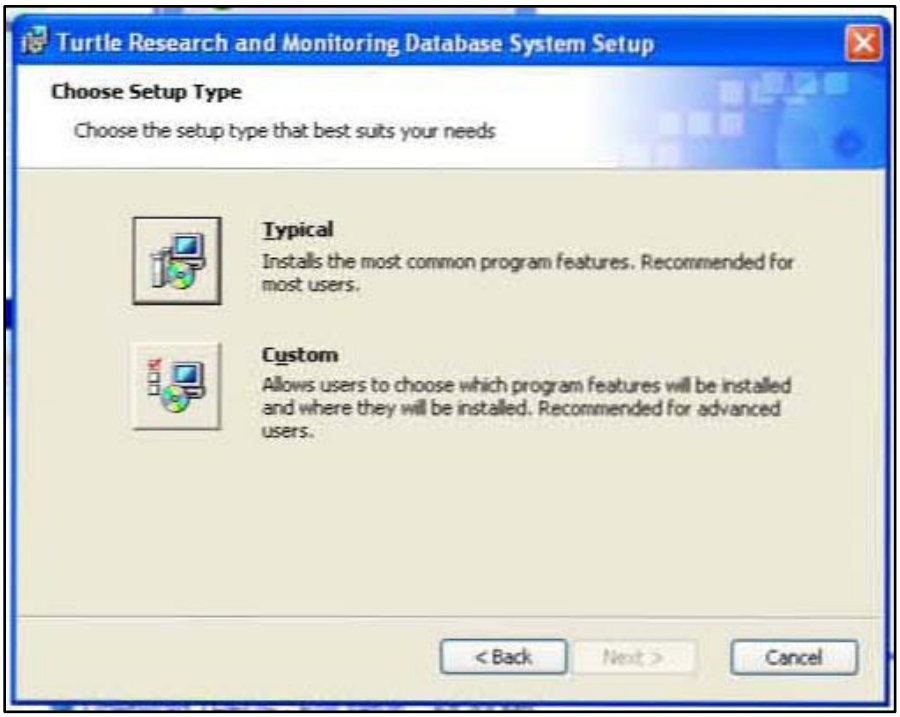
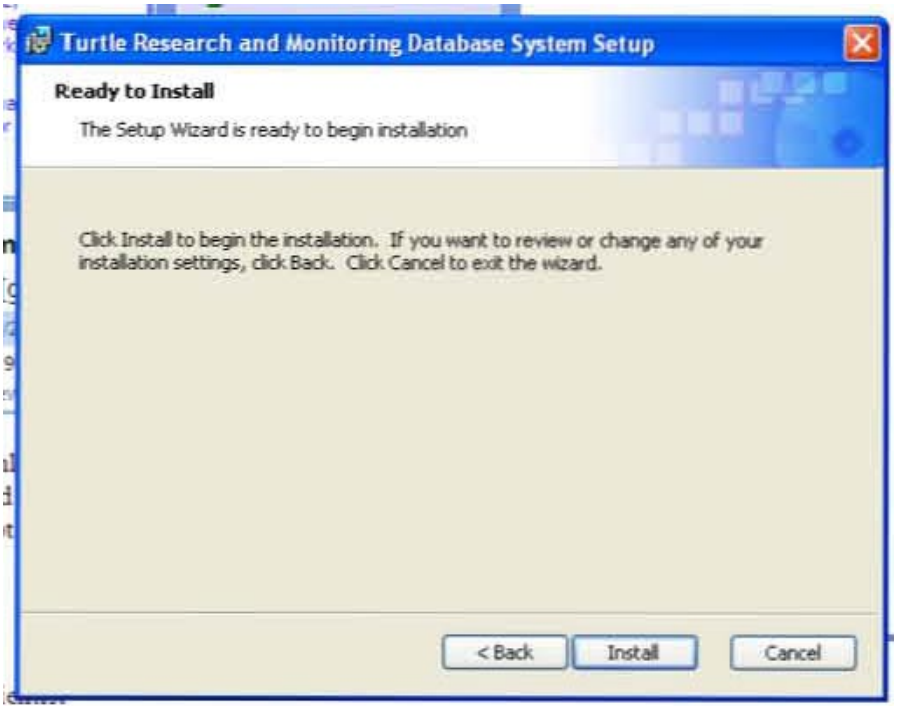
3. Enter your username and organisation.



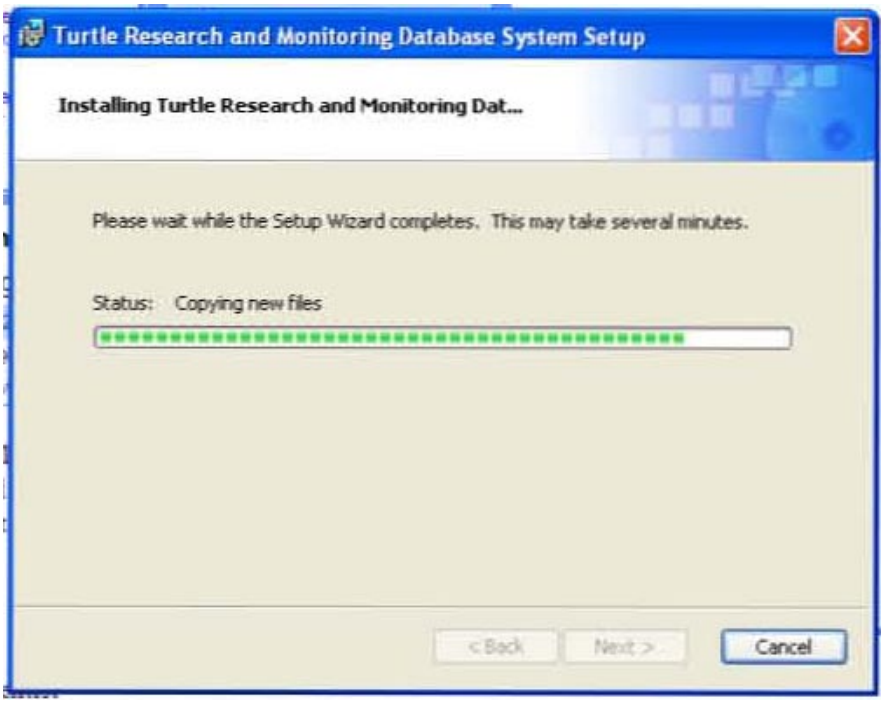
4. Choose 'setup type' . If you are using TREDs for the first time I suggest you select 'typical' setup type



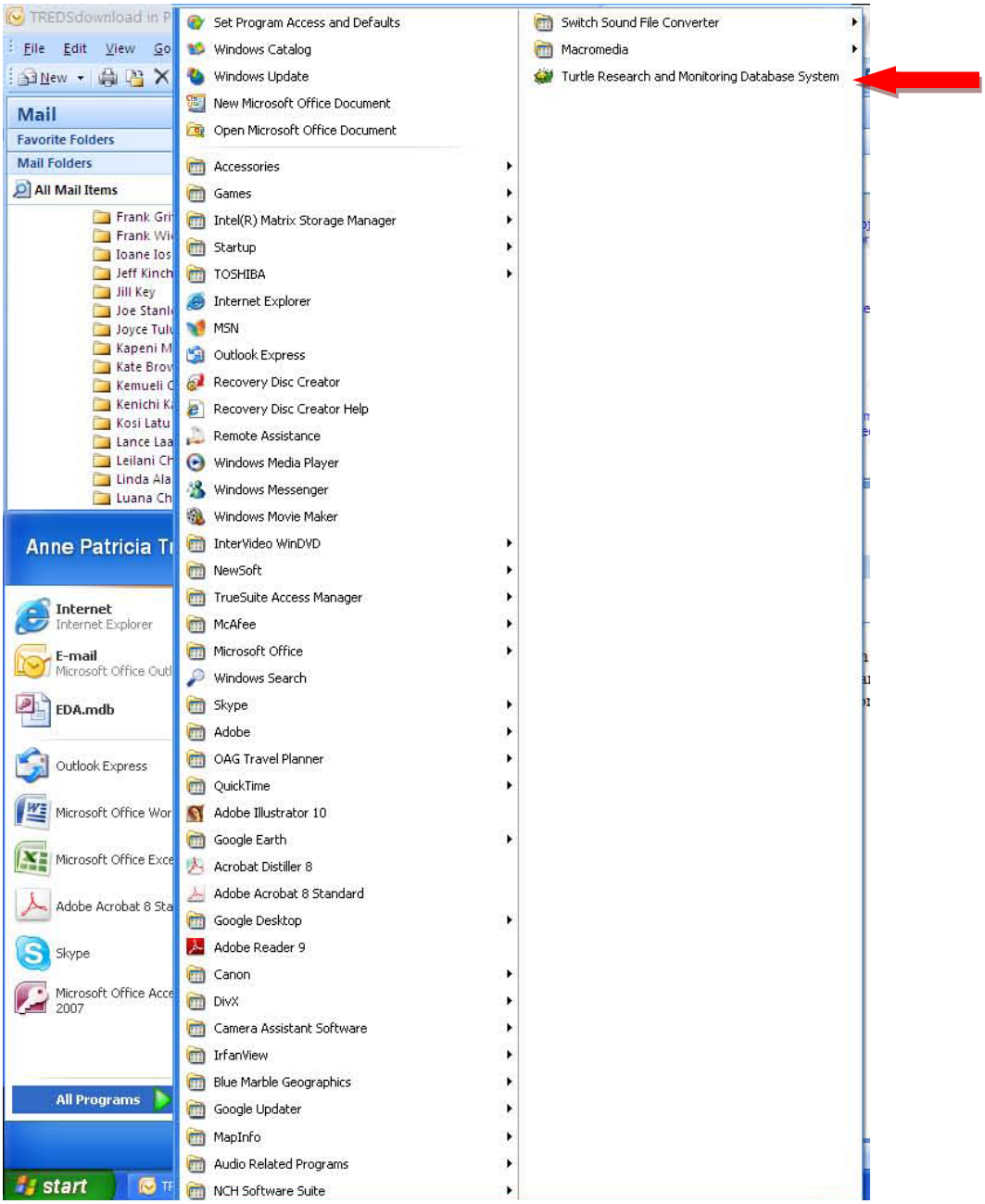
5. Select 'install' to begin installation of TREDS



6. Wait for the setup wizard to complete installation of TREDS



7. After installation is complete go to ‘Start’ then ‘All Programs’ and select ‘Turtle Research and Monitoring Database System’

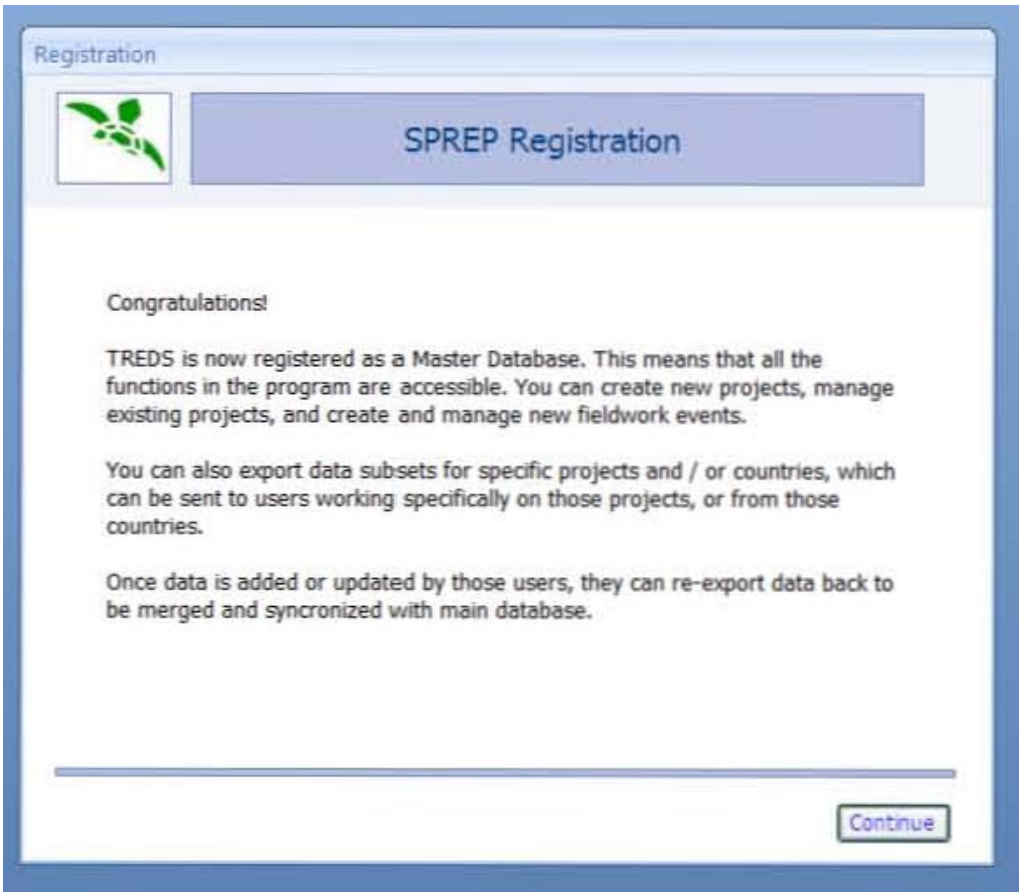


8. If you are using TREDS for the first time and you are stand alone tagging programme that is not part of a regional tagging programme such as the SPREP tagging programme in the Pacific please register as a 'master database'. If you from a SPREP member[1] or you are carrying out turtle research in any of the SPREP Pacific Islands members, please contact the turtle database officer at SPREP annet@sprep.org or sprep@sprep.org

9. Insert in the name of your Organisation

[1] SPREP members include American Samoa, Australia, Cook Islands, Federated States of Micronesia, Fiji, France, French Polynesia, Kiribati, Marshall Islands, Nauru, New Caledonia, New Zealand, Niue, Northern Marianas Islands, Palau, Papua New Guinea, Samoa, Solomon islands, Tokelau, Tonga, Tuvalu, United States of America, Vanuatu, Wallis and Futuna

10. After registration is completed, select 'Continue'



11. If you are using TREDS for the first time, select 'Create New Master TREDS database'

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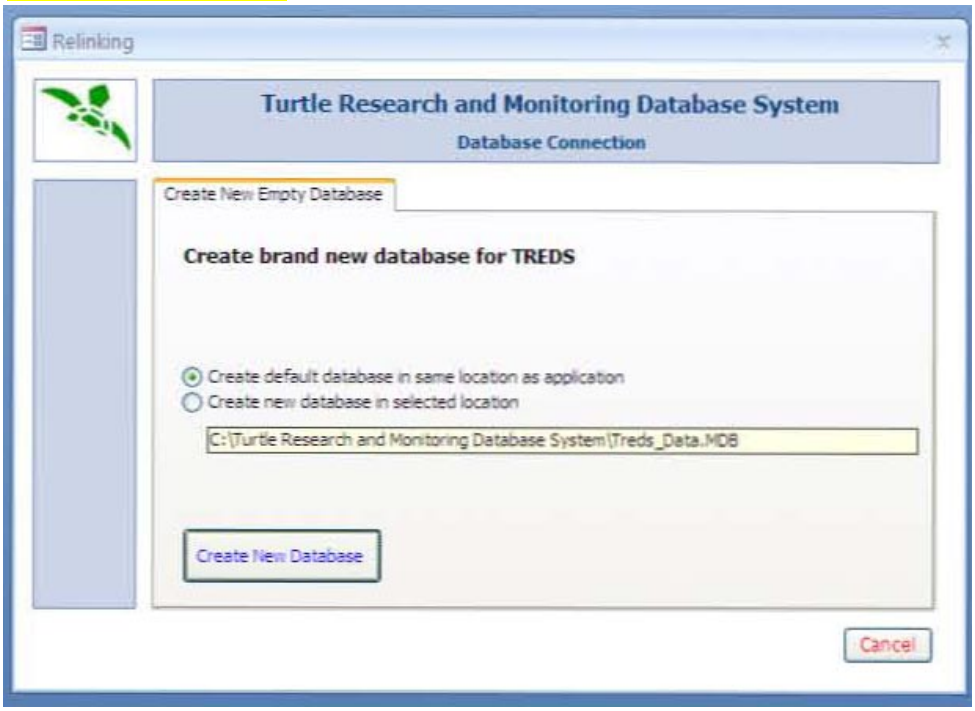
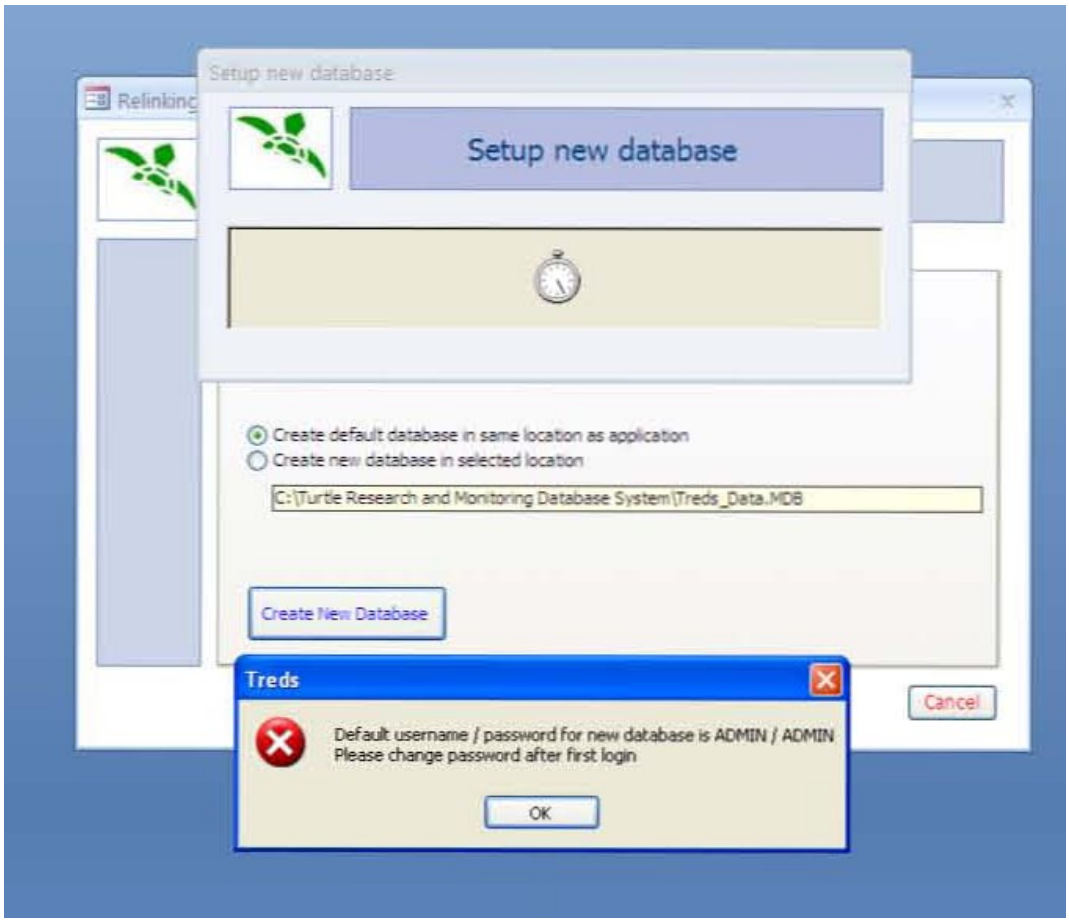
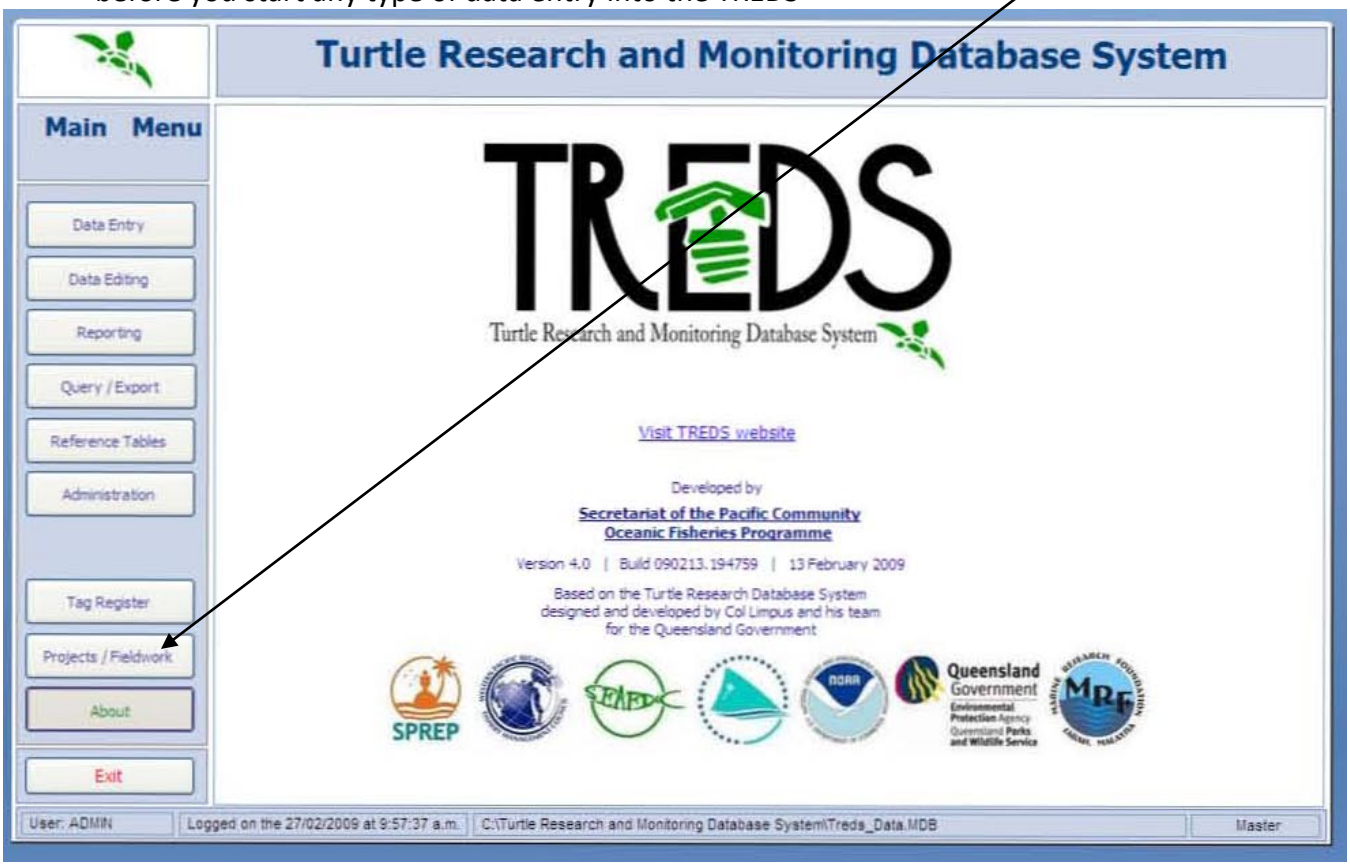
12. When creating a new TREDS database you can create one in the same location as the application or in a selected location. After selecting ta location for the new database select 'create new database'



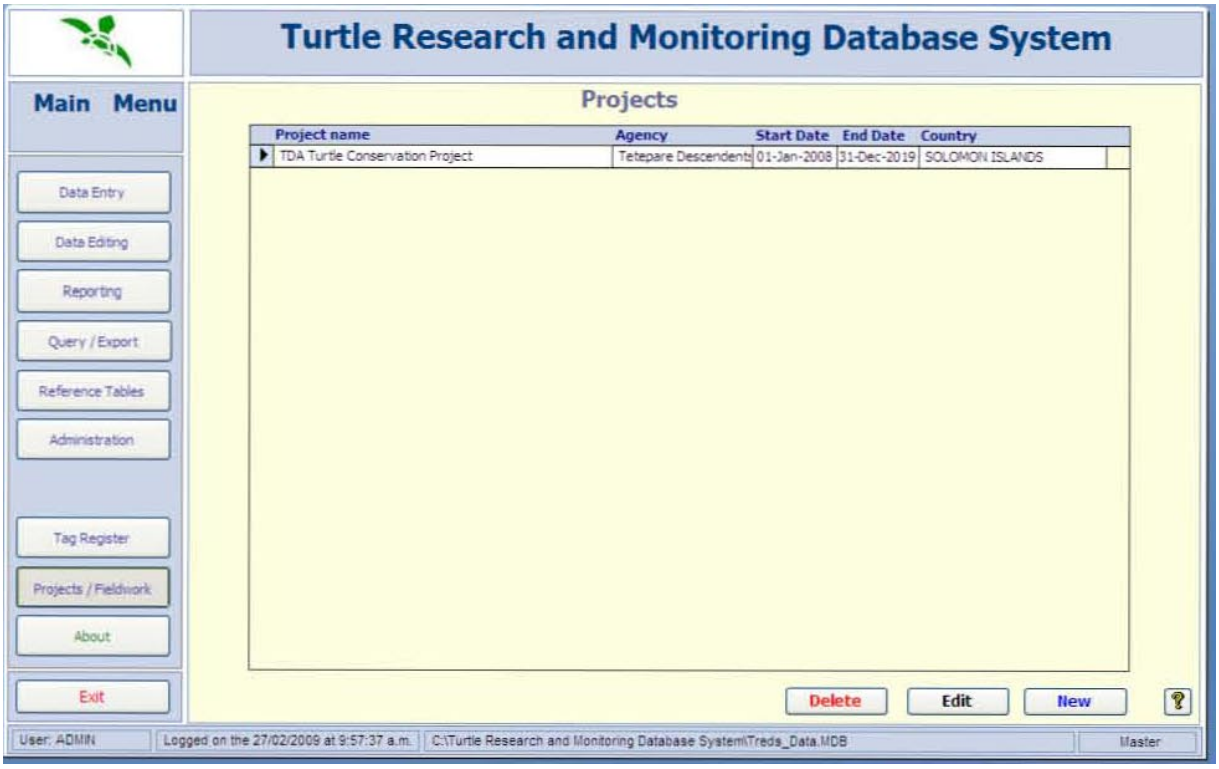


13. After database setup is complete. Enter username and password. The default username is 'ADMIN' and password 'admin'. You can change these later on in the database under the 'Administration' menu.

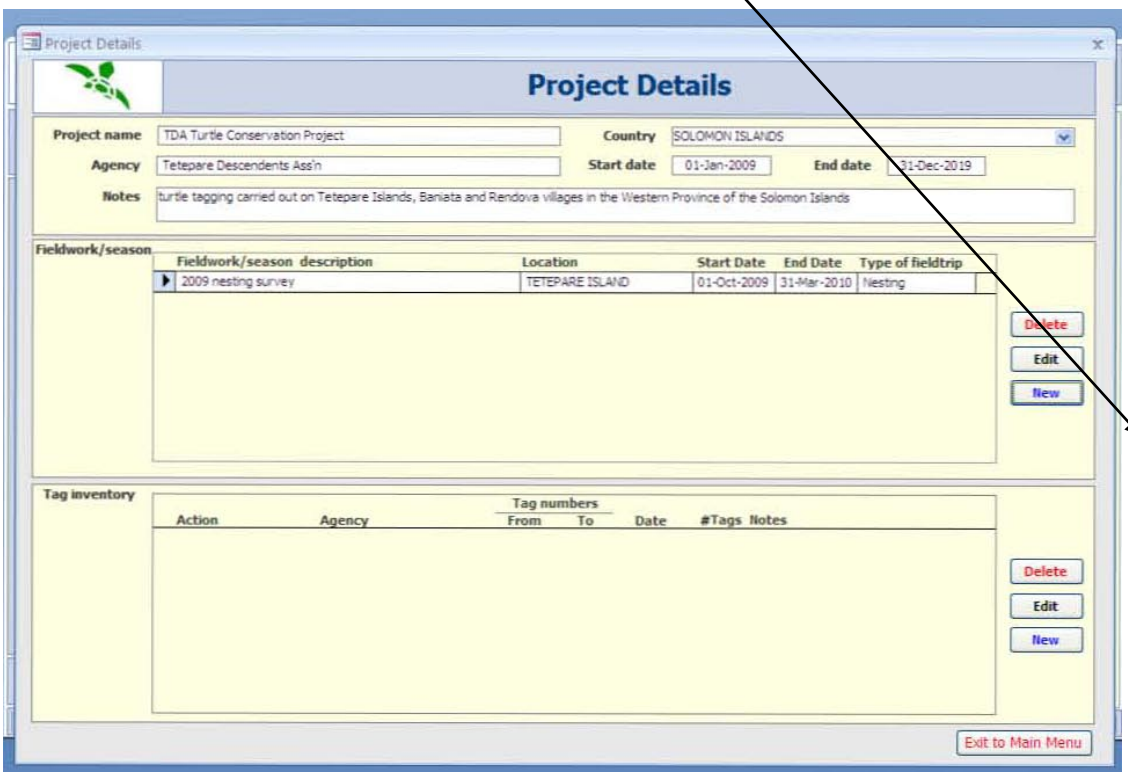
14. When you first start using TREDS you will need to enter your <u>project, fieldwork and tag details</u> before you start any type of data entry into the TREDS



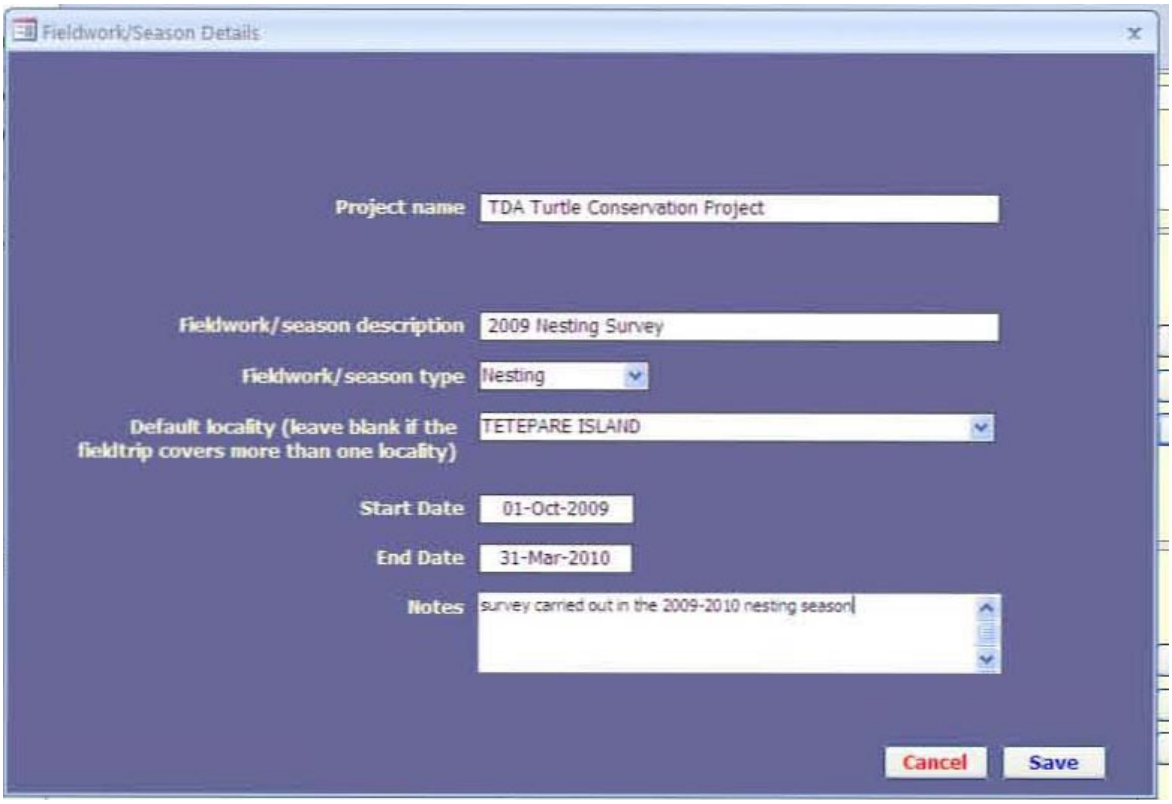
a. Select 'new' to create a new project



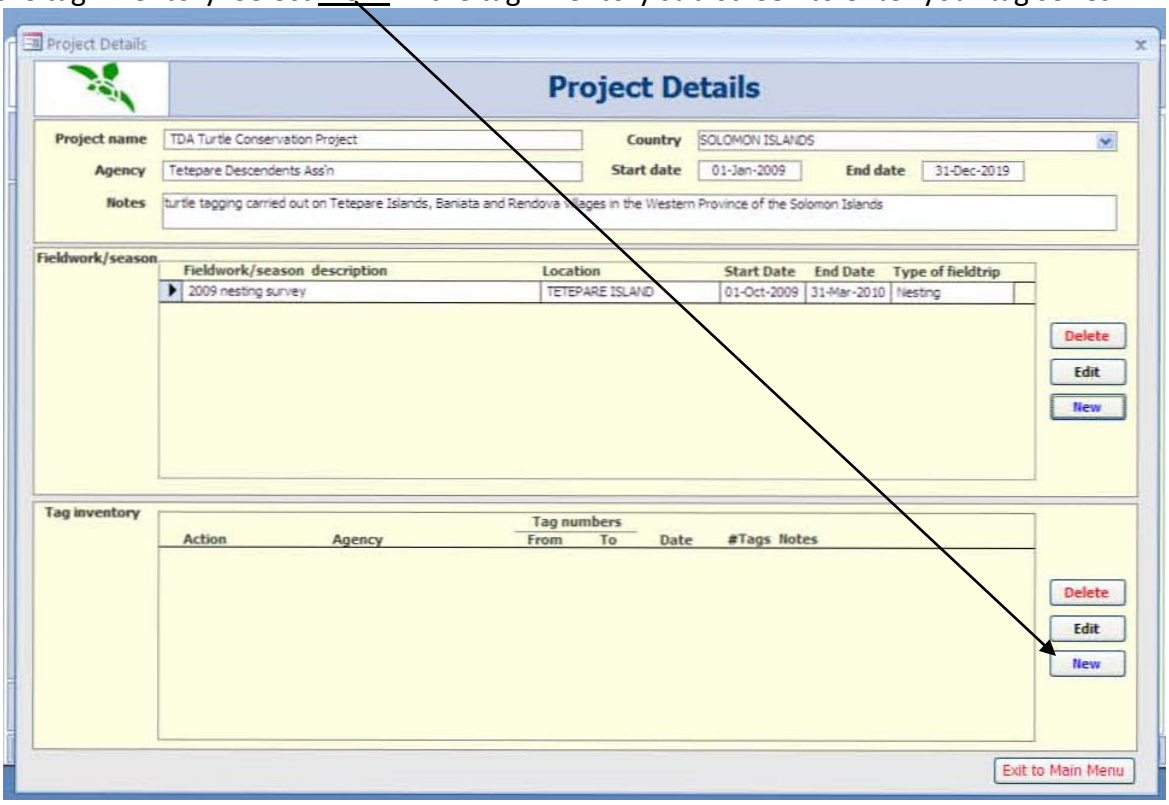
b. Enter your project details and then select 'new' in the fieldwork/season subscreen to create a new fieldwork



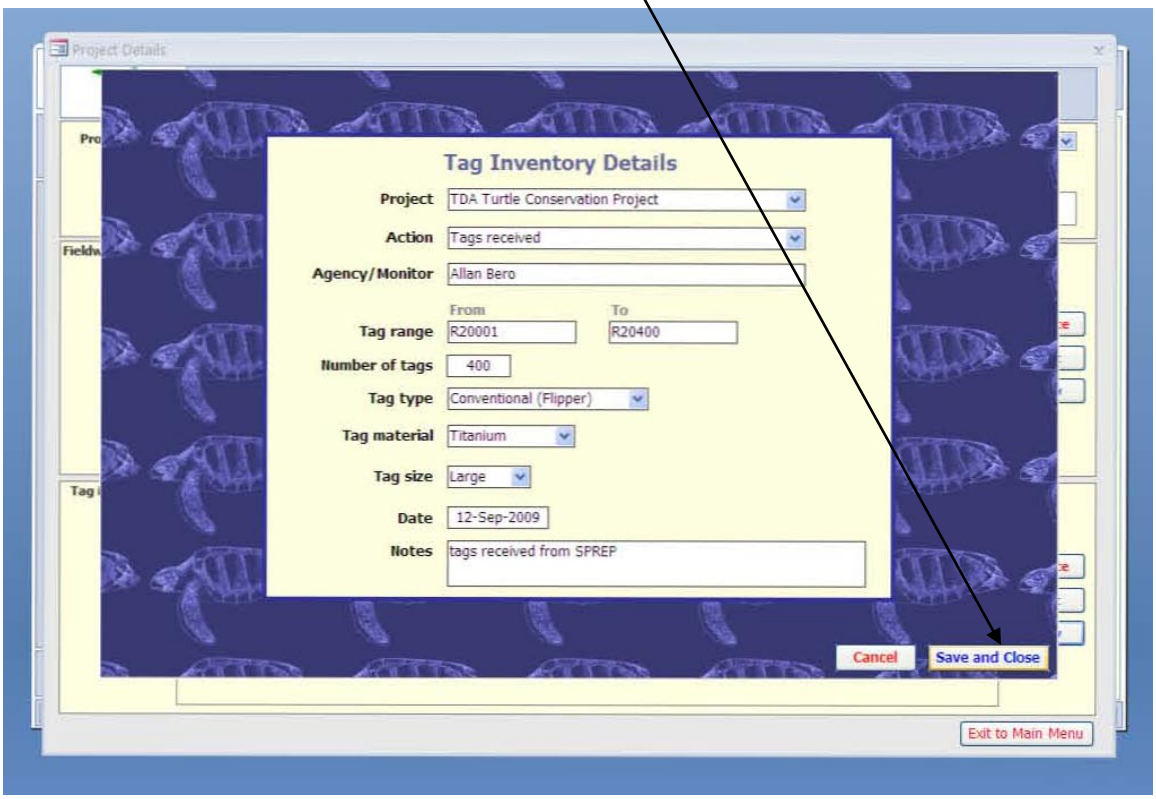
c. Enter your fieldwork/season details and select 'save' to save your new fieldwork



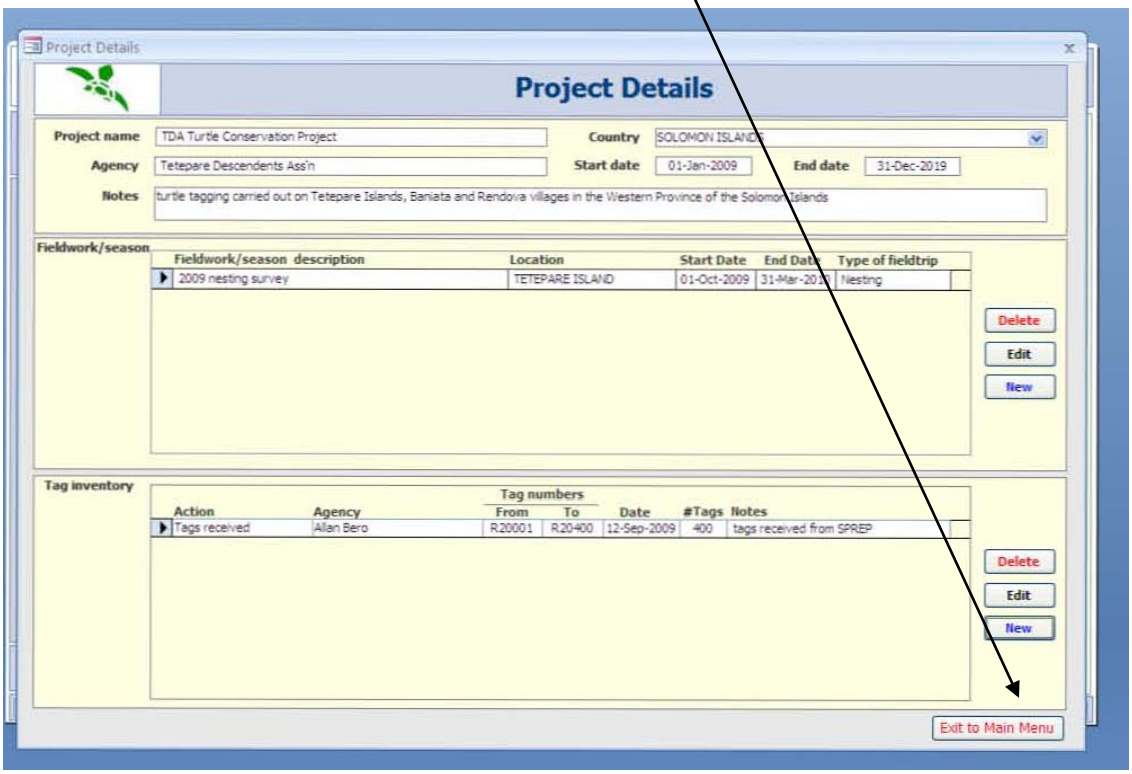
d. After entering your fieldwork/season details you will need to enter the tags you will be using in the tag inventory. Select 'new' in the tag inventory sub-screen to enter your tag series.



e. Enter your tag series. TREDS allows for data entry on flipper, PIT and satellite tag numbers. After completing the tag inventory detail, slect 'save' to save your record and return to the project details screen



f. After completing the project details select 'exit to main menu' to return to the main menu and then seltct data entering to start entering your data into TREDS. Good Luck!



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